



**BIGGLESWADE JOINT COMMITTEE MEETING**  
**MINUTES OF MEETING HELD ON THURSDAY 15 NOVEMBER,**  
**AT 10:00am – IN ROOM 15, CBC,**  
**PRIORY HOUSE, MONKS WALK, CHICKSANDS, SG17 5TQ**

**PRESENT:**

Cllr Mrs J Lawrence	CBC (Chair)
Cllr D Lawrence	CBC
Ms S Hughes	CBC
Cllr Mrs M Russell	BTC
Cllr Mrs H Ramsay	BTC
Cllr B Briars	BTC
Cllr M Foster	BTC
Cllr I Bond	BTC
Cllr S Watkins	BTC/CBC
Ms K McFarland	CBC
Ms C Farenden	CBC
Mr C Proto	CBC
Ms A Jeppe	CBC
Mr G Jones	Biggleswade Chamber of Trade
Ms P Coker	CBC – for item 8
Mr R McGregor	Town Clerk BTC
Mrs J Durn	Meeting Administrator BTC

Also Present:

Cllr F Foster	Member of Public
Cllr M North	
Mr A Russell	

PLEASE NOTE THAT MEETING NOT QUORATE – NOTES TAKEN INFORMALLY

**A15/11/01      1.      APOLOGIES**

Apologies were received from Cllr T Woodward, Cllr S Watkins.

**A15/11/02      2.      MEMBERS INTERESTS**

To receive from members any declarations and the nature in relation to:

- (a) Disclosable Pecuniary Interests in any agenda item – None declared.
- (b) Non-pecuniary interests in any agenda item – None declared.

- A15/11/03**      **3.**      **MINUTES OF MEETINGS**
- Members received and approved the Minutes of the BJC held on 6 September 2018.
- A15/11/05**      **5.**      **MATTERS ARISING**
- Matters arising from the Minutes of the BJC Meeting held on 06 September 2018:
- Item 11: Orchard Centre Car Parking:  
There is no further update as yet. This matter is still ongoing.
- Item 4: The Baulk/Back Street.  
Refer Tim Oxley update letter
- A15/11/06**      **6.**      **CHAIRMAN'S ANNOUNCEMENTS AND COMMUNICATIONS:**
- There were no announcements.
- Change in Agenda – took item 8 next**
- A15/11/08**      **8.**      **HEALTH CARE HUB: Update by Ms Patricia Coker**
- The Meeting received an update on the Health and Health Care Hub plans.  
Discussions with the NHS to secure the Biggleswade Hospital site for the HUB are ongoing. Alternative options are also being explored.
- Members were concerned that the timeline is now Winter 2021 due to difficulties in securing this asset.
- Ms Coker will continue to keep us updated.
- Change in Agenda – took item 7 next**
- A15/11/07**      **7.**      **GROWTH & REGENERATION FUNDING:**  
**Kate McFarland Update on HIF:**
- Now in the co-development phase working closely with Homes England to pull information together to submit a business case to Homes England in March 2019.
- CBC are looking at Utilities, rail, road, i.e. junction improvements, and education, and are moving forward with these four items.
- Kate will continue to keep us updated.

A15/11/  
09 & 11

9 & 11

**REVIEW OF CBC ON-STREET RESIDENTIAL PARKING SCHEME & COMMUTER PARKING IN BIGGLESWADE:**

Mr C Proto and Ms C Farenden gave an update:

Improvements have now been made to the issues of parking enforcement in Biggleswade. Recruitment is underway urgently to replace 3 enforcement officers who have resigned,

The Parking Management Team will provide a three-monthly activity report to Mr McGregor.

People parking on double yellow lines in the evenings is causing a problem. Mr McGregor will pass on a list of problem areas and the Parking Enforcement Team may be able to look at these with the help of volunteers.

Mr Proto is happy to assist in the Task Group for Commuter Parking in Biggleswade.

BTC will be undertaking a review of the parking after 6 months. (January 2019)

BTC will need to address commuters parking dangerously. Need to work with Highways to get TRO's in place to enable enforcement. The Town Council is willing to look at co-funding for this.

15/11/10

10.

**YELLOW LINES – VARIOUS SITES IN BIGGLESWADE:**

CBC confirmed that this work will be carried out next month.

15/11/12

12.

**TOWN CENTRE DECLUTTERING:**

This work is still ongoing.

15/11/13

13.

**PEDESTRIAN CROSSING LONDON ROAD:**

This work is still ongoing.

15/11/14

14.

**HIGHWAYS MAINTENANCE – HITCHIN STREET & SHORTMEAD STREET:**

This work is scheduled for December.

Zebra crossing at Shortmead Street has no warning that the road has narrowed and is very dangerous. Signs needed please.

CBC to please inform the Residents beforehand about work taking place.

15/11/15

15. **TRANSFER OF STREET LIGHTS:**

Ownership now transferred to CBC. Please confirm this to BTC.  
The electricity and maintenance also need to be transferred.

15/11/16

16. **BIGGLESWADE JOINT COMMITTEE TERMS OF REFERENCE:**

These will be taken to Committee before being considered on the  
Council Agenda.